

- 1. APPROVAL OF MINUTES:** Approval of the minutes from the August 11, 2014, Potter County Commissioners' Court meeting.

MOTION was made by Commissioner Murguia: I make a motion that we accept the minutes as presented.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

- 2. BUDGET AMENDMENTS:** To consider and act upon the approval of budget amendments for the current fiscal year. [Hood]

MOTION was made by Commissioner Murguia: I make a motion that we approve the Budget Amendments as presented.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 3. VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of August 6, 2014, through August 19, 2014. [Hood]

Commissioner Vaughn, Judge Pro Tem, referenced Vouchers checks Nos. 157309-157655 and wire #421-429 in the total amount of \$2,649,270.06.

MOTION was made by Commissioner Church: I move we pay the Vouchers as presented.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 4. INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

Insurance Fund Report was so recognized.

See Documentation

5. HUMAN RESOURCES/COUNTY AUDITOR – PAYROLL ACCOUNTING

PERIOD ADJUSTMENT: To hear and act upon a recommendation by Human Resources/County Auditor to adjust the payroll accounting period, without changing the existing pay dates. [Holland, Hood]

Kay Holland, Human Resources Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Kelly: I make a motion that we approve the adjustment as presented by Kay (Human Resources Director).

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly and Church.

NOES: Commissioners Murguia and Vaughn.

Motion failed by 2-2 vote.

See Documentation

This item will be brought back to Commissioners' Court during a Special Meeting to be held on Tuesday, September 2, 2014, at 9:00 a.m.

6. TREASURER'S REPORT: To recognize the monthly treasurer's report. [Jennings]

Leann Jennings, Treasurer, gave the monthly treasurer's report to Commissioners' Court.

Treasurer's Report was so recognized.

See Documentation

7. TAX OFFICE-SELL OF PROPERTY: To consider and act upon a request from the Tax Assessor/Collector to sell a piece of property located at 1000 FM 1912 as a private sale. [Aylor]

Sherri Aylor, Tax Assessor Collector, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move we approve the sell of the property located at 1000 FM 1912.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

8. AMARILLO-POTTER EVENTS VENUE DISTRICT – PRESENTATION OF BUDGET: Presentation and consideration of the proposed 2014-2015 budget of the Venue District. [Bonner]

Michelle Bonner, Assistant City Manager and Tom Bivins, Potter Events Venue District Board Member, presented the 2014-2015 budget to Commissioners' Court.

MOTION was made by Commissioner Church: I move to approve the proposed 2014-2015 budget of the Amarillo-Potter Events Venue District.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

9. BUDGET AND TAX RATE FOR FISCAL YEAR 2014- 2015:

- A. To conduct a public hearing on the proposed budget for Fiscal Year 2014- 2015, and make any appropriate changes in the proposed budget.
 - B. At the conclusion of the public hearing, to adopt the final budget for Fiscal Year 2014- 2015 and budgets for the Potter County Special funds.
 - C. After adoption of the budget, to recommend a proposed tax rate for M&O and Debt Service for Fiscal Year 2014-2015; to confirm dates for two public hearings on the tax rate; and to confirm a date for a final vote adopting a tax rate. [Kemp]
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a. Elected Officials and Department Heads making salary requests include:

- Melynn Huntley, Elections Administrator
- Mike Head, Facilities Maintenance Director
- Judge Debbie Horn, Justice of the Peace Pct. 1
- Leann Jennings, Treasurer
- Judge Nancy Bosquez, Justice of the Peace Pct. 2

MOTION was made by Commissioner Kelly: I make a motion that we approve the salary increases for Nick Ward, for Matthew Albright and Justen Slaughter as presented.

SECOND: None.

Motion failed for lack of Second.

No motions on other salary requests were presented.

b. MOTION was made by Commissioner Murguia: I make a motion that we adopt the final budget for Fiscal Year 2014-2015 for the budgets and Potter County Special funds.

SECOND was made by Commissioner Kelly.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

c. Public Hearings on the tax rate are scheduled for Monday, September 8, 2014, 9:00 a.m. during the Regular Commissioners' Court meeting and Thursday, September 11, 2014, 5:30 p.m. The final vote on the tax rate will be held on Monday, September 22, 2014, 9:00 a.m. during the Regular Commissioners' Court meeting. All three meetings will be held in the Commissioners' Courtroom located at 500 S. Fillmore, Room 106.

MOTION was made by Commissioner Church: I move that we set a proposed tax rate for M&O and Debt Service for Fiscal Year 2014-2015 at the M&O rate of .60270, the I&S rate at .03132 .

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

Kerry Hood, County Auditor, stated that the Proposed Budget included the TDCRS Retirement Plan rate of 13.74%.

MOTION was made by Commissioner Vaughn: I so move (authorizing County Judge at the end of the Calendar Year to sign approved documents required for TDCRS).

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

10. CHILDCARE CANCER AWARENESS MONTH – RESOLUTION: To consider and act upon adopting a resolution recognizing September as Childhood Cancer Awareness Month. [Kemp]

MOTION was made by Commissioner Kelly: I make a motion that we adopt the resolution recognizing September as Childhood Cancer Awareness Month.

SECOND was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

11. COUNTY CLERK - RECORDS ARCHIVE PLAN: To consider and act upon adopting the County Clerk Archive Plan for the 2014-2015 annual budget. [Smith]

MOTION was made by Commissioner Vaughn: I move that we adopt the County Clerk's Archive Plan for the year 2014-2015.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 12. HAIL DAMAGE PROJECT:** To consider and act upon approving the expenditure of \$33,000.00 with Talon LPE for the replacement of flooring at the County Extension Office utilizing the Buyboard Job Order Contract #2012 Area I - TAL. Funds to be used from the hail claim reimbursement and the rest to be determined. [Harder, Head]
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Mike Head, Facilities Maintenance Director, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve to supplement the unfunded portion \$18,991.34, and funds to come from Insurance Claims Account for the Extension Office project.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 13. EQUIPMENT PURCHASE:** To consider and act upon the following:
- a. The purchase of a tractor from Western Equipment in the amount of \$28,885.17 utilizing contract # TXMAS-7-51V050. [Harder, Cumpston]
 - b. The purchase of a tar kettle from Roofmaster Products Company in the amount of \$5,527.45. [Harder, Cumpston]
 - c. The purchase of two cisco routers from CDW-G in the amount of \$20,520.42 from contract # DIR-SDD-1381. [Harder, Patrick]
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MOTION was made by Commissioner Church: I move we approve the purchase of the tractor from Western Equipment, the purchase of a tar kettle from Roofmaster Products Company, and the purchase of two cisco routers from CDW-G.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 14. SURPLUS PROPERTY AUCTION:** To consider and act upon approving the attached list of surplus property items that are no longer useable to be sold at auction. [Harder]
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MOTION was made by Commissioner Murguia: I make a motion that we approve the list of surplus property items that are no longer usable to be sold at auction.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 15. POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]
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Mike Head, Facilities Maintenance Director, gave a report to Commissioners' Court regarding various County Projects.

See Documentation

- 16. CONTRACT RENEWAL:** To consider and act upon renewing the County Courthouse Chiller Maintenance Contract with Carrier Commercial Service for an additional year utilizing TIPS Agreement #02032212. [Harder, Head]
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Mike Head, Facilities Maintenance Director, gave a report to Commissioners' Court.

MOTION was made by Commissioner Murguia: I make a motion that we approve the renewing of the County Courthouse Chiller Maintenance Contract with Carrier Commercial Services for an additional year utilizing TIPS Agreement #02032212.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

See Documentation

- 17. EMPLOYMENT ITEMS:** To consider and act upon the following employment item:

- A. FACILITIES MAINTENANCE:** The termination of Rose Marie Chorn, Custodian I, effective 8/13/14.

See Documentation

MOTION was made by Commissioner Murguia; I make a motion that we approve the termination as stated.

SECOND was made by Commissioner Vaughn.

AYES: Commissioners Kelly, Murguia, Church and Vaughn.

NOES: None.

Motion carried by 4-0 vote.

- 18. EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.
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No additional Executive Session was needed.

- 19. JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.
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Jail population of 475 (84 female) was given by Commissioner Vaughn, Judge Pro Tem.

- 20. COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.
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No insurance claims were presented.

- 21. AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.
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A Commissioners' Court Special Meeting will be set for Tuesday, September 2, 2014, 9:00 a.m. to discuss the payroll accounting period adjustment – Item #5 of this agenda.

ADDENDUM TO AGENDA

1. EXECUTIVE SESSION-CONTRACT NEGOTIATIONS – AMARILLO LOCAL GOVERNMENT CORPORATION:

- a. To consider whether deliberation in open session would have detrimental effect on negotiations with LGC in regard to the county's participation in a parking garage project.
- b. If unanimous, to hold an executive session as authorized by Texas Government Code Sec. 551.0725 to deliberate business and financial issues relating to a proposed contract with LGC, or, if not authorized, to deliberate in open session.
- c. To take any action after the executive session or deliberation in open session.

Commissioners' Court went into Executive Session at 11:50 a.m. and returned to Open Session at 12:30 p.m. No action was taken in Executive Session.

No action was taken on this item.

Commissioner Vaughn, Judge Pro Tem, adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, September 8, 2014, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 25th day of August, 2014.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy